How do I register for classes?

Never fear! This packet includes directions for registering for your first semester at ECU!

1. Make sure you follow the instructions exactly.
2. Do not wait until your Orientation to register.
3. At your Orientation, an Academic Advisor will review your schedule.
    a. If a schedule change is needed, you can do so through the first week of the fall semester.
4. Courses fill up quickly, so register for your classes as soon as possible.
5. If you were an Early College or Dual Enrollment student, make sure you submit a **final, official** transcript from your community college/university in addition to your high school transcript. Please email a copy of your COLLEGE transcripts to THCASadvising@ecu.edu if you need further guidance.

Registration Key Terms

Academic Advisor: The staff member who will guide you through your degree. Academic Advisors assist with course registration and degree planning, among other duties.

Add/Drop Period: A grace period at the beginning of each semester when you can add or drop a course without penalty.

Course Load: The number of courses you are taking a semester.

Credit Hour: You may also see this referred to as "semester hour credit." Each course is assigned a number of credit hours that measures the instruction and learning for that course.

Full-Time: To be enrolled as a full-time student, you should register for at least **12 credit hours** a semester.

General Education: Requirements outside of your major that are chosen to give you a broad, "well rounded" education.

Orientation: Required session/event where you will learn about campus resources, how you are expected to behave on campus (also known as a code of conduct), and will meet with an Academic Advisor.

Pre-Requisite: Course or placement you must complete before taking a course.

Semester: Measurement that divides the academic year into 15-16 week terms. The main semesters are Fall (August through December) and Spring (January through May); however, there are also shorter semester (8 week) options for some courses, as well as the Summer semester (May through August).

Semester Hour Credit: A semester hour credit is how college courses are measured. It is defined by the Federal Student Aid Handbook as "one hour of classroom or direct instruction, plus a minimum of two hours outside class work per week, for fifteen weeks" (the length of a semester).

Did you know? If you want to complete your degree within 4 years, without enrolling in summer courses, you should register for *at least* 15 credit hours for the fall (and spring) semester.

Step One:
Click <mark>HERE</mark> to open a step-by-step, screenshot tutorial on how to register for classes.

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Step Two: Choose your Fall Courses

1. Begin with the PRIORITY courses for your major. If those courses are full, you'll move on to the next step to continue registering for courses. You can check for open seats in priority courses until the first week of the fall semester.

Your PRIORITY courses:

Psychology	**PSYC 1000:** *Introductory Psychology* *This course is recommended for fall, but if it is closed, it can be completed in spring.* 3 credit hours

Foreign Language	**It is recommended that you start your foreign language study in the first or second year.** You must take four levels of the same foreign language. Foreign language options are French, German, Greek, Japanese, Latin, Russian, and Spanish. An online placement test for Spanish is <u>mandatory</u>—even for those who wish to enroll in level 1001. • Test information can be found [here](#). • Log into [Canvas](#) to take the placement test. An online placement test for French, German, and Latin is *optional.* • Test information can be found [here](#). • Log into [Canvas](#) to take the placement test. • Students with previous experience should take the test in order to start at a higher level. • Level 1001 is for students who have never had the language. Students who wish to take Japanese, Greek, and Russian who have no previous experience with the language can start with level 1001 (no test required). • There is no online test for these languages. • If you have previous experience in any of these languages, you can work with faculty on placement. • Please visit this [link](#) to contact appropriate faculty. Students who take the placement test receive bypass credit without a grade, only upon successful completion of the course into which they place, as follows: • Upon passing 1002, students receive bypass credit for 1001. • Upon passing 2003, students receive bypass credit for 1001, 1002. • Upon passing 2004, students receive bypass credit for 1001, 1002, 2003. • Upon passing a course above level 2004, students receive bypass credit for 1001, 1002, 2003, 2004. <mark>**Note:** **Do not attempt to register for a language class immediately after taking the Placement Test.**</mark> <mark>• **If you take a Placement Test, you will have to wait for an email confirming your test score being recorded with ECU before you can register for a foreign language course.**</mark> <mark>• **It takes approximately 3 business days to enter placement test scores into the university database.**</mark> 3 credit hours

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Step Three: Additional Courses

For financial aid, insurance, and tuition purposes, you will likely want to register for at least 12 hours. If you did not get 12 hours from the suggestions in Step Two, please choose additional courses from the examples below.

Social Science	*Any General Education Social Science course(s). Click HERE for options.* **You can take up to 2 in this category in your first semester.** 3-6 credit hours
Humanities	*Any General Education Humanities course(s). Click HERE for options.* **You can take up to 2 in this category in your first semester.** 3-6 credit hours
Fine Arts	*Any General Education Fine Arts course(s). Click HERE for options.* **You can take up to 2 in this category in your first semester.** 3-6 credit hours
Natural Science	*Any General Education Science course with or without lab. Click HERE for options.* 3-4 credit hours
MINOR	*A minor is required for this major.* • *You can find a list of minors HERE.* • *Most minors require 18 to 24 credits.* • *Start with a 1000 or 2000 level course in that area.* • *You may also complete a double major.* 3-6 credit hours
English	**ENGL 1100:** *Foundations of College Writing* **You can take this in fall or spring your freshman year.** 3 credit hours
Health	**HLTH 1000:** *Health in Modern Society* <u>Or</u> **RCTX 2200:** *Principles and Practices in Stress Management* 2-3 credit hours
Kinesiology	**KINE 1000:** *Lifetime Physical Activity and Fitness Lab* **You'll likely take KINE 1000 during your sophomore year or later.** 1 credit hour
Mathematics	**MATH 1050:** *Explorations in Mathematics (No math placement test needed)* or **MATH 2228:** *Elementary Statistical Methods I (No math placement test needed)* **If you plan to pursue a pre-professional field (pre-med, pre-dental, etc.), we advise you to take MATH 2228 <u>or</u> wait to take a math course in the spring.** 3 credit hours

Step Four: What else do I need to know?

- If there is a course you want to take but it is closed, add yourself to a wait list. Wait list instructions are **HERE.**
- Requirements for any major can be found in the Undergraduate Catalog.
- Advisors are only an email away!
  - Email thcasadvising@ecu.edu from your ECU student account for assistance. Our Academic Advisors get a lot of emails and have a lot of students to help, but their goal is to return your email within two business days.

Step Five: Use Your Resources

Foreign Language Placement Testing: https://foreign.ecu.edu/resources/placement-exams/

General Education Course Options: Click HERE.

Math Course Placement Information: https://math.ecu.edu/placement/

Registration Errors Explained: https://advising.ecu.edu/registration-errors/

Registration Tutorials: https://registrar.ecu.edu/preparing-to-register/

Undergraduate Catalog: Click HERE.