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### How do I register for classes?

Never fear! This packet includes directions for registering for your first semester at ECU!

1. Make sure you follow the instructions exactly.
2. Do not wait until your Orientation to register.
3. At your Orientation, an Academic Advisor will review your schedule.
  - a. If a schedule change is needed, you can do so through the first week of the fall semester.
4. **Courses fill up quickly, so register for your classes as soon as possible.**
5. If you were an Early College or Dual Enrollment student, make sure you submit a **final, official** transcript from your community college/university in addition to your high school transcript. Please email a copy of your COLLEGE transcripts to [THCASadvising@ecu.edu](mailto:THCASadvising@ecu.edu) if you need further guidance.

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### Registration Key Terms

<u>Academic Advisor:</u>	The staff member who will guide you through your degree. Academic Advisors assist with course registration and degree planning, among other duties.
<u>Add/Drop Period:</u>	A grace period at the beginning of each semester when you can add or drop a course without penalty.
<u>Course Load:</u>	The number of courses you are taking a semester.
<u>Credit Hour:</u>	You may also see this referred to as “semester hour credit.” Each course is assigned a number of credit hours that measures the instruction and learning for that course.
<u>Full-Time:</u>	To be enrolled as a full-time student, you should register for at least <b>12 credit hours</b> a semester.
<u>General Education:</u>	Requirements outside of your major that are chosen to give you a broad, “well rounded” education.
<u>Orientation:</u>	Required session/event where you will learn about campus resources, how you are expected to behave on campus (also known as a code of conduct), and will meet with an Academic Advisor.
<u>Pre-Requisite:</u>	Course or placement you must complete before taking a course.
<u>Semester:</u>	Measurement that divides the academic year into 15-16 week terms. The main semesters are Fall (August through December) and Spring (January through May); however, there are also shorter semester (8 week) options for some courses, as well as the Summer semester (May through August).
<u>Semester Hour Credit:</u>	A semester hour credit is how college courses are measured. It is defined by the Federal Student Aid Handbook as “one hour of classroom or direct instruction, plus a minimum of two hours outside class work per week, for fifteen weeks” (the length of a semester).



**Did you know?** If you want to complete your degree within 4 years, without enrolling in summer courses, you should register for *at least* 15 credit hours for the fall (and spring) semester.

Step One:

Click [HERE](#) to open a step-by-step, screenshot tutorial on how to register for classes.

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Step Two: Choose your Fall Courses

1. Begin with the PRIORITY courses for your major. If those courses are full, you'll move on to the next step to continue registering for courses. You can check for open seats in priority courses until the first week of the fall semester.

Your PRIORITY courses:

<b>Planning</b> (choose one)	<i>This is not required for the major but is recommended and will count towards major electives.</i> <b>PLAN 1900: Sustainable Cities</b> Or <b>PLAN 2030: Global Cities</b>  3 credit hours
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Step Three: Additional Courses

For financial aid, insurance, and tuition purposes, you will likely want to register for at least 12 hours. If you did not get 12 hours from the suggestions in Step Two, please choose additional courses from the examples below.

<b>Social Science</b>	Any General Education Social Science course(s). Click <a href="#">HERE</a> for options. <i>You can take up to 2 in this category in your first semester.</i>  3-6 credit hours
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<b>Humanities</b>	Any General Education Humanities course(s). Click <a href="#">HERE</a> for options. <i>You can take up to 2 in this category in your first semester.</i>  3-6 credit hours
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<b>Fine Arts</b>	Any General Education Fine Arts course(s). Click <a href="#">HERE</a> for options. <i>You can take up to 2 in this category in your first semester.</i>  3-6 credit hours
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<b>Natural Science</b>	Any General Education Science course with or without lab. Click <a href="#">HERE</a> for options.  3-4 credit hours
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<b>MINOR</b>	A minor is optional for this major.  <i>You can find a list of minors <a href="#">HERE</a>.</i>
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	<p><i>Most minors require 18 to 24 credits.</i></p> <ul style="list-style-type: none"><li>• <i>Start with a 1000 or 2000 level course in that area.</i></li><li>• <i>You may also choose to complete a double major.</i></li></ul> <p>3-6 credit hours</p>
<b>English</b>	<p><b>ENGL 1100:</b> <i>Foundations of College Writing</i></p> <p><i>You can take this in fall or spring your freshman year.</i></p> <p>3 credit hours</p>
<b>Health</b>	<p><b>HLTH 1000:</b> <i>Health in Modern Society</i> <i>Or RCTX 2200: Principles and Practices in Stress Management</i></p> <p>2-3 credit hours</p>
<b>Kinesiology</b>	<p><b>KINE 1000:</b> <i>Lifetime Physical Activity and Fitness Lab</i></p> <p><i>You'll likely take KINE 1000 during your sophomore year or later.</i></p> <p>1 credit hour</p>
<b>Mathematics</b>	<p><b>MATH 1050:</b> <i>Explorations in Mathematics (No math placement test needed)</i> Or <b>PHIL 1500:</b> <i>Introduction to Logic (No math placement test needed)</i></p> <p><i>If you plan to pursue the Forensic Science minor or a pre-professional field (pre-med, pre-dental, etc.), we do not advise you to take math in the fall. You'll take a different math course in the spring.</i></p> <p>3 credit hours</p>

#### **Step Four: What else do I need to know?**

- If there is a course you want to take but it is closed, add yourself to a wait list. Wait list instructions are [HERE](#).
- Requirements for any major can be found in the [Undergraduate Catalog](#).
- Advisors are only an email away!
  - Email [thcasadvising@ecu.edu](mailto:thcasadvising@ecu.edu) from your ECU student account for assistance. Our Academic Advisors get a lot of emails and have a lot of students to help, but their goal is to return your email within two business days.

#### **Step Five: Use Your Resources**

Foreign Language Placement Testing: <https://foreign.ecu.edu/resources/placement-exams/>

General Education Course Options: Click [HERE](#).

Math Course Placement Information: <https://math.ecu.edu/placement/>

Registration Errors Explained: <https://advising.ecu.edu/registration-errors/>

Registration Tutorials: <https://registrar.ecu.edu/preparing-to-register/>

Undergraduate Catalog: Click [HERE](#).